

Counter Fraud Strategy Action Plan
as at May 2018

Action	Objective	Lead Officer(s)	Timeframe for implementation	Update (subject to quarterly review)
A01: To incorporate a specific, annual, documented assessment of fraud risks in the annual Audit Planning process.	To ensure the Council remains aware of its fraud risks and seeks proportionate assurance over the management of these risks.	Head of Internal Audit and Director for Corporate Services	31 st January 2018	Completed as part of Audit Planning process. Various audits included in the Audit Plan for 2018/19 as a result.
A02: To review the Council's communications strategy following fraud investigations (both corporate and benefits).	To ensure the Council utilises this opportunity to act as a deterrent and to promote the Council's fraud strategy. To ensure the harm caused by frauds is clearly communicated.	Communications Manager	31 st March 2018	Completed. Internal and external communications issued following recent court outcome.
A03: To raise awareness of the Leicester City fraud partnership arrangement and ensure Council staff are making suitable referrals and utilising this source of advice and guidance. To arrange a session with relevant staff (customer services/housing) and invite Leicester City representative to discuss the arrangements with these officers.	To maximise use of fraud resources and benefit from joint working.	Revenue Business Partner	31 st December 2017	Ongoing.
A04: To include consideration of fraud risks in the planned review of the Council's corporate risk management strategy (can be informed by	To ensure management of fraud risks is embedded corporately.	Director for Corporate Services	September 2018	Completed. Included in the Corporate Services

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A01 above).				risk register and at higher level in corporate risk register.
A05: To specifically include assessment of counter fraud and corruption controls in the next AGS (informed by work of Internal Audit and annual assessment) and to reflect the outcomes of this assessment.	To demonstrate the robust arrangement in place at the Council to detect, prevent and investigate fraud.	Director for Corporate Services	June 2018	Completed – AGS includes summary of counter fraud developments in year and risk assessments.
A06: To update online counter fraud training module on the new portal. <i>[New action added May 2018].</i>	To embed staff awareness and ensure every officer completes a fraud awareness training session.	Head of Internal Audit / HR	September 2018	